



**TREASURE
COAST
TENNIS
FOUNDATION**

Friday
December 19, 2025

Happy Holidays to everyone!!

Our attention is on the upcoming Treasure Coast Middle School Practice sessions. If you have a middle-schooler interested in participating, we need to get your child(children) signed up. We have the dates below. Times/locations are subject to change & there are still some dates that have not secured times/locations. We will keep you posted as best we can through the TCTF TopDog site – <https://treasurecoasttennisfoundation.topdoglive.com>

FRIDAY DATE	LOCATION	BEGINNER TIME	ADVANCED TIME
Jan 09	North River Shores	5:00pm-6:00pm	6:00pm-7:00pm
Jan 16	Buttonwood	5:00pm-6:00pm	6:00pm-7:00pm
Jan 23	Hobe Sound TC	4:30pm-5:30pm	5:30pm-6:30pm
Jan 30	North River Shores	5:00pm-6:00pm	6:00pm-7:00pm
Feb 06	TBD		
Feb 13	Buttonwood	5:00pm-6:00pm	6:00pm-7:00pm
Feb 20	Hobe Sound TC	4:30pm-5:30pm	5:30pm-6:30pm
Feb 27	TBD		
Mar 06	TBD		

There will be nine (9) practice sessions/dates offered on Friday's as shown above. The league season/match play will follow the practice sessions and play on Fridays as well. Match play will be after Spring Break starting March 27 & is projected to go for 6 weeks. NO PLAY on Good Friday April 03, 2026. This is what we call TCMST (**T**reasure **C**oast **M**iddle **S**chool **T**ennis). Details on this league/match play are forthcoming.

This season, the price for ALL practices & match play is **\$50 per child**. If you need monetary assistance, please **TEXT** Karin DeCoste (772) 485-0222 – no phone calls please!! If you have any questions about the TC Middle School Tennis program in general, **TEXT** Karin as well. Questions about signing up or about TopDog, please **TEXT** Jessica Agee-Bradshaw (770) 330-0696).

HOW TO SIGNUP – instructions on next page

Please do not try to do this on your phone. Best result is using your computer, laptop or iPad.

1. Go to TCTF TopDog site
 - a. <https://treasurecoasttennisfoundation.topdoglive.com>
 - b. Top right-hand corner in the orange box click on LOGIN – if you have an account already from last year. Use YOUR email address & the password from last year.
 - i. You will notice YOUR CHILDS name in the orange box once logged in
 - c. If you've forgotten the password, click on "Forgot or Change Password" AFTER you've entered YOUR email address.
 - i. A link to create a NEW password will be sent to YOUR email address on the account
 - d. If your child is BRANDNEW, go to -
<https://treasurecoasttennisfoundation.topdoglive.com/pages/useraccount.asp?organizationid=0>
 - i. Enter your CHILD'S name & birthdate. ALL other information should be YOURS so we can contact YOU via email or phone. You are creating an account for your child.
2. Once logged in, you will see on the TCTF main page, some sub-sections in red borders –
 - a. News
 - b. Schedule Play
 - c. Seasons
 - d. Affiliated Clubs & Organizations
3. Go to SCHEDULE PLAY
 - a. Treasure Coast Middle School Practices
 - b. Go to the far right-hand side & click on SIGNUP in the red box
 - i. You will be directed to the secured payment page
 1. This page will tell you WHO you are registering so you can just hit CONTINUE to get the payment screen as long as you see YOUR child's name in the message.
 - ii. You will verify the player's name, event & the amount of \$50
 1. Then click on CHECK, OUT I'M DONE
 - iii. You will then enter all the info including your credit card information & make sure to hit SUBMIT when you are finished.
 1. You will receive an immediate emailed receipt after hitting SUBMIT

- c. **IMPORTANT** – once you’ve signed up & paid, you now need to SIGN UP for the practices – one by one. These are ALL included in the fee you just paid. There are NO extra or additional charges you will need to pay!
 - i. Go to the SCHEDULE PLAY section again - THIS TIME click on the words **“Treasure Coast Middle School Tennis Practices”**
 - ii. Look at the dates/time for your child
 - 1. Beginner or Advanced
 - iii. Click on SIGNUP in the BLUE box next to the appropriate date/time for either BEGINNER or ADVANCED
 - 1. You need to do this for EACH one. If you don’t know this far in advance, you can certainly select “MAYBE” for now.
 - a. We will get notified that your child has signed up for a specific date/time
 - 2. If you are in the BEGINNER group, you can put “no I cannot attend” in all the ADVANCED dates/times
- 4. You are all done for now. You can click on the words TREASURE COAST TENNIS FOUNDATION at the top of the page in the thick red title border to get back to the main page.
- 5. FYI – you should go ahead & logout at this time.
 - a. Just because you logged in at this time, the system will not keep you logged in so it is best to logout & when you need to go back into TCTF Middle School Tennis, just log back in at that time.
 - b. Anytime you’re not sure of where you are at in the system, just go back to the very top thick red border & click on the words TREASURE COAST TENNIS FOUNDATION so you can start all over. This is preferred instead of hitting your back arrow which can cause your session to freeze 😞.